

Parent Request for Exemption from State Testing: Parent Procedures

1. Please review the descriptions of the types of assessments administered at your child's grade level. It is very important that you review the assessment descriptions as you will need the information provided to properly select the test(s) for exemption. Only state and federal assessments are eligible for a request for exemption.
2. Parents are required to complete and sign the *Parent Request for Exemption from State Assessment(s)*. There is a link to the grade-specific form at the end of the descriptions for each grade level.
3. School personnel can assist you with printing the form if you don't have access to a printer. Please check only the individual assessment(s) for which you wish to exempt your child. Forms that are incorrectly completed will not be processed and returned to the parent for correction.
4. Parents must hand deliver the signed form to the student's school office. If you have students in multiple schools, you must deliver each form to each school. School staff cannot receive or send forms through US or district mail due to risk of loss.
5. School office staff will complete the "For District Use" box with the date the form was received and initials of who received it. You will receive a copy. Original forms will be kept in your student's cumulative folder for one year.

Please contact your child's school office if you have any questions or need assistance.